

## 2025 Fee schedule

### Annual tuition fees

We are committed to keeping the College an affordable, high quality, values based, Christian school. Our inclusive fees save families from having to pay for many other items and activities during the year. Fees are charged on an annual basis and in advance of services being provided. Individual components of the fees are not listed or calculated separately. No refund is applicable where services are not used. Pro-rata fees apply for students commencing after the beginning of Term 1.

Annual Fee	First child	Second child (refer to sibling discount)	Third and subsequent children (refer to sibling discount)
Kindy	\$4,840	\$4,220	No charge
Year 1 – 2	\$5,490	\$4,870	No charge
Year 3 – 6	\$6,150	\$5,530	No charge
Year 7 – 9	\$6,580	\$5,780	No charge
Year 10 – 12	\$7,130	\$6,330	No charge

#### What our tuition fees cover

- ✓ Compulsory excursions and incursions related to the College curriculum
- ✓ Year level camps (Year 6 to Year 12)
- ✓ Subject workbooks and resources
- ✓ Primary school exercise books
- ✓ Transport to/from sporting activities organised by the College
- ✓ Textbook hire
- ✓ School student accident insurance (limited coverage policy)

#### Additional costs

- Laptop BYOD program (Year 5 to Year 12)
- School uniforms
- Bus transport between home and the College (if required)
- Personal stationery items (e.g., pencil case and contents)
- Extra-curricular programs including recreational sport, arts and instrumental music lessons
- Additional consumables beyond what is regularly used in class for personal projects that students undertake and retain ownership of (e.g., large canvas for art)
- Courses delivered by external providers (e.g., Distance Education and TAFE)
- Other non-compulsory activities including Senior Formal and mission trips

### Prep Fees

Days/Week	1 day per week	2 days per week	3 days per week	4 days per week	5 days per week
Daily Rate	\$82.00	\$63.00	\$58.00	\$56.00	\$53.00

#### Flexible payment options

- ✓ Upfront full payment in advance. Payment can be made by cash, credit/debit card or BPAY. A discount of 5% per fee paying student will apply if paid by **27 January 2025**.
- ✓ Instalment plan by weekly or fortnightly deductions via direct debit from bank account, debit card or credit card
- ✓ Instalment plan by deductions from Centrelink benefits via Centrepay facility.

Payment must be made in full, or a payment instalment plan commenced prior to educational service commencing.

#### Dependants of a person studying in Australia or students who are in Australia on a tourist/visitor visa (full fee-paying overseas students)

This fee schedule is only applicable to Australian and New Zealand citizens, permanent residents, and eligible visa holders. If the student is a dependant of a student studying in Australia (subclass 500) or is in Australia on a tourist or visitor visa (subclass 600), the student is not eligible for Government funding and will be classed as a full fee-paying student. Full fee-paying students are not eligible for any sibling discounts. Fees for full fee-paying students are available on request.

# General information & fee policy

## Discounts explained

### Sibling discounts

Discounts apply if two or more siblings are enrolled at the College. For larger families, the third and subsequent children incur no additional school fees. The highest enrolment fee student, usually the oldest, is classed as the first child, regardless of the order of enrolment. The College understands that families come in all shapes and sizes. Families with shared custody or other arrangements or combinations may apply for a determination in terms of the sibling discount arrangement. The sibling discount is only available to Australian and New Zealand citizens, permanent residents, and eligible visa holders.

### Annual upfront payment discount

A 5% discount is available for families who pay their fees upfront for the year in one payment by the due date. Any outstanding amounts owing to the College must be finalised to be eligible for this discount.

### Financial hardship concessions

Financial hardship concessions are available to families in financial need and/or experiencing abnormal or unexpected changes in circumstances. Applications are to be made annually. Applying for financial hardship concessions requires disclosure of certain family financial details, which the college will retain in strict confidence. This is a comprehensive process, and concessions are determined at the College's discretion based on individual circumstances. Families receiving a hardship concession must enter into a direct debit payment arrangement and are therefore ineligible for the upfront payment discount.

## Enrolment confirmation deposit

We do not require payment when submitting your enrolment application. If an offer of enrolment in Kindy to Year 12 is made, a non-refundable enrolment confirmation deposit of \$150 (or a maximum of \$300 per family when enrolling more than one student at the same time) must be paid when returning the signed enrolment contract. This amount will be fully credited against tuition fees after a qualifying period.

## Your undertakings are documented in the enrolment contract, these include:

- If you elect to pay upfront, you agree to pay by the date advised on your fee statement or fee estimate. Otherwise, you need to establish an agreed-upon scheduled direct debit or Centrepay facility.
- You agree to pay your fees on time or in instalments in accordance with the agreed scheduled direct debit plan or Centrepay arrangement.
- You agree to immediately pay the remainder of fees due for the academic year if you cancel the direct debit plan or Centrepay arrangement.
- You agree to contact the College as soon as possible if, for any reason, you cannot meet your responsibility to pay your fees.
- You agree to pay any expenses incurred in the recovery of any outstanding fees or other amounts owed by you to the College.
- If you are terminating the contract and unenrolling, and you do not provide us with ten school weeks' notice, you must pay 25% of the annual tuition fee as the College commits resources based on confirmed enrolments.

## Issuing of accounts

The College issues a statement at the start of each year showing the fees owed for the full year. Monthly statements are issued throughout the year showing all transactions made and the current balance of the account.

## School student accident insurance scheme

The College has taken out a limited coverage insurance policy to assist with expenses if a student is injured in an accident while at school or at school events. Please contact us for additional information.

Except for the school accident insurance scheme, the College does not provide insurance for students or their belongings. The College recommends that parents obtain appropriate insurance to cover any losses, particularly for mobile technology, musical instruments, and sporting equipment.

## Debtor liability

All parties signing the Enrolment Contract are jointly and severally liable for all fees and charges. This arrangement continues irrespective of any changes to the relationship between the signatories.

## Late or missed payments

An administration fee of \$20.00 may be charged for missed or declined scheduled payments unless you have advised us in advance.

## Unpaid and overdue fee accounts

Should you experience difficulty with the payment of College fees, you should discuss the matter with the College Fees Advisor as a matter of priority. We will endeavour to work with you to enter into mutually agreeable alternative arrangements.

If the school fees remain unpaid and no special arrangements have been made, the student's enrolment may be cancelled, and appropriate recovery action commenced. Once a debt is referred to a debt recovery agency, the College is unable to further discuss or make payment arrangements.

## Tax deductible building fund

A voluntary, tax-deductible fund exists for families wishing to contribute towards the development of the College ministry. The *Building Fund* is fully tax-deductible, and all contributions to this fund will assist the College to continue to advance its facilities for the benefit of the students. Payments can be made to:

**Name:** Christian Community Ministries Ltd Building Fund  
**BSB:** 064-168 **Account:** 1108 6986  
**Reference:** Your Name

Please contact [ccmfinance@ccmschools.edu.au](mailto:ccmfinance@ccmschools.edu.au) to request a receipt following payment.