

The Lakes Christian College Position Description



Position Title	Director of Teaching and Learning
Position Number	TBD
Section of School	K – 12
Responsible to	Principal
Responsible for	Oversight of teaching and learning practices and pedagogy across the college
Last Updated	Oct 2024
Arrangement	Full Time

Position Summary

The role of Director of Teaching and Learning (T&L) is to oversee the development, implementation and evaluation of teaching and learning across the College. The Director is responsible to the Principal and works closely with the Executive Team to promote positive outcomes for students through the strategic and operational outworking of quality teaching and learning practices and pedagogies.

Key Responsibilities

Consistent with the current Christian Community Ministries Enterprise Agreement, The Lakes Christian College Policy and the Biblical basis of the College, you will have responsibility for leading the following activities and delivery of the following key tasks:

- Give leadership to the development of quality Biblical worldview and Christian responses to learning.
- Develop and implement strategic improvement plans for the enhancement of student outcomes and the continued development of quality teaching and learning across the College, consistent with the College’s vision, mission, and values.
- Work closely with Deputies and Teaching and Learning (T&L) Team to develop and implement College wide pedagogical frameworks, teacher improvement programs, curriculum standards, curriculum templates and tools, and to disseminate relevant information to staff, students, and parents as appropriate.
- Adapt and implement whole school teaching and learning systems for the College, including the management of the NESAs processes and the preparation of students for external, PAT, HSC, and NAPLAN assessments.
- Oversee the purposeful and strategic use of assessment and data to understand and improve student outcomes.
- In consultation with Deputies and T&L Team, oversee and support the strategic implementation of teacher professional development, including sub school and individual teacher improvement plans.
- Implement policies that support effective teaching and learning across the College.
- Work closely with the Head of Inclusive Education and Teachers to ensure inclusive practices are embedded into pedagogy and curriculum documentation to meet the needs of diverse learners.
- Take an active role in coaching and mentoring teachers to promote positive outcomes for students.
- A teaching role aligned to area of expertise and College need.

Selection Criteria (please keep responses to no more than two pages)

1. A mature Christian character with a desire to build God's Kingdom through Christian schooling.
2. Demonstrated strong interpersonal skills, emotional intelligence, and the capacity to develop and sustain productive relationships within and beyond the school community to foster a strong Christian culture.
3. Build teacher capacity to meet their professional responsibilities including to plan, teach, assess and report on the NESA curriculum aligned to AITSL standards.
4. Demonstrated understanding of NESA curriculum and reporting requirements to oversee the development of engaging and relevant curriculum and data driven school improvement initiatives.

Additional Information

Workplace Health & Safety

Without exception, everybody at CCM is responsible for safety. An appointee to this role must ensure conformance to CCM and college values and policies in relation to workplace health and safety. This includes:

- Promote within your sphere of influence the importance of health and safety in the workplace.
- Be vigilant and alert to potential and actual safety risks and hazards in the workplace and take the appropriate action.
- Embrace an active reporting culture of hazards, incidents and near misses.
- Be vigilant for the safety of yourself, colleagues and students and do not hesitate to intervene to prevent an unsafe act or condition.
- Wear Personal Protective Equipment (PPE), if required.
- Understand and follow approved safety related policies and procedures

Child Safety

CCM is committed to promoting child safety, children's wellbeing and protecting children from abuse. An appointee to this role must comply with CCM's child safety policy and related policies and procedures (including the Code of Conduct), upholding the overarching principles and values set out, conducting themselves in accordance with the commitments to take all reasonable steps to promote the safety of children. Mandatory screening around suitability to work with children applies to every position.